



WHO WE ARE

SANTA FE ART CO-OP'S MISSION STATEMENT

We, the Santa Fe Art Co-Op, are an emerging, alternative arts group focused on promoting and supporting the arts and artists in our community. We have created an environment where artistic growth and collaboration can occur. The co-op is structured so that all artists participate in its duties and functions, creating a greater sense of a community working together towards a common goal. The co-op is a place for artists who are continually creating art, keeping the shop's art in rotation. We feel this is a recipe for a motivated, fresh, low-cost and low-risk art scene that can only result in productive creativity and in turn create profits and inspiration for all involved. As a gallery, the co-op features art that pushes the boundaries traditionally applied to fine art in Santa Fe, in its form, function, materials or subject.



HOW TO JOIN-- AND OUR PROMISE TO YOU

Who are we looking for: We are seeking talented local artists who are continually producing fresh art.

How to become a Santa Fe Art Co-op Artist-

1- Fill out an application and get it to our Artist Liaison.

Email it to santafeartcoop@gmail.com

OR bring it into the shop and drop it off. (we recommend if you drop off your application to also email the artist liaison and tell them you are dropping off application)

Also, *please make sure you have read the membership agreement and are in agreement with it.*

2- With your application please also submit 5 jpeg images of your work. Digital samples of your work or your website are preferred. If this is not possible, please submit postcard size images of your work with your application. (do not leave samples of actual art at the shop)

3- After your work and application have been reviewed you will hear from our Artist Liaison to let you know the next steps!

What do you get from the Santa Fe Art co-op?

You get our commitment that we are doing our best to make the Santa Fe Art Co-op an inspiring, creative place for local art in the community. We keep the shop fresh and full of life and have a marketing plan in place that utilizes social networking, and community enabling us to keep things affordable yet still reaching a very diverse audience. We also have many exciting events and openings bringing our family, friends, and community into the co-op showcasing you as a fantastic local artist! You will have the opportunity to have your own show. We are offering a retail opportunity in Downtown Santa Fe to display your work as an artist.



MEMBERSHIP AGREEMENT

One of the things that makes us so unique is the support that a co-operative offers. We honor creativity, integrity, and camaraderie. Please read and consider the following rules & regulations of the Co-Op.

SHIFTS:

You agree to work at least one shift a month, from 12-5 (hours subject to change). You need to sign up for your shifts on the google calendar no later than the 1st of the month. You will make every effort to find a replacement artist in the event you cannot complete the shift/s you have signed up for. If you can't find a replacement contact the *Shift Master* ASAP. If you are un-able to work the required shift you agree to pay \$20 to the co-op no later than the 1st of the month.

SATURDAY "MEET THE ARTIST" SHOW:

You agree to host 1 Saturday "meet the artist" show once a year. This is your own show, invite your friends, family and community to the shop for your day, your own shown, spotlighting your work. There will be designated space in the co-op for this display, it can be hung on the Saturday morning of your show and be displayed until the following Saturday when you agree to remove it for the next spotlighted artist. You are required to sign up for your Saturday within the first month of your membership. Have fun curating and creating whatever kind of event you envision.

QUARTERLY MEMBERSHIP:

You agree to pay a 25\$ fee every quarter for membership at the co-op. Payment is due on the 1st day of every quarter. (*please refer to fee calendar for questions*). Membership is based on a quarterly cycle to allow flexibility for all. If the Santa Fe Co-Op jury does not think that your art fits into the current theme at the gallery, or you are not working your required shifts the co-op may ask you to take a quarter off. The same flexibility is given to the artist. Membership does not need to be confirmed every quarter and you are not obligated to sign up for the next quarter. If you have not heard from our Artist Liaison and you have paid your quarterly fee then both parties can assume that membership is continuing.

FEES:

You agree to pay the required fee for quarterly membership or not working your required shift no later than the 1st of each quarter/month. There is a grace period, ending on the 5th of the month/quarter. Payments received after the first of the month are subject to a \$10.00 late fee.

MONEY PAID:

Money due to the artist for art sold will be paid once a month on the first Tuesday of every month. 70% will be paid to the artist. 30% will be paid to the Santa Fe Art Co-op. Checks will be issued with the 30% to the co-op all ready deducted.

PRESENTATION:

Title cards, signage, and website representation will be provided for you. You will provide the required inventory sheet for your work. Depending on your work you may be required to provide additional tagging. Work will not be accepted at the co-op with-out this. Artist Statements & Business cards must be displayed with your artwork within 30 days of acceptance date. Our *Inventory/Presentation Coordinator* and *Artist Liaison* will work with you to complete all of the above.

DISPLAY SPACE:

You are entitled to display space equivalent to the *average* size space that all members have. The size and number of pieces allowed will vary for each artist, according to size and content. A section to represent each artist will be designated by the members. We will try to accommodate your work in an appropriate space relevant to your work, especially if your work has particular needs.

MEETINGS:

We encourage all of our members to attend General meetings and Events! The Event's for the year are scheduled in the google calendar. We very much encourage participation, and fresh art that fits the theme. (ideas for the theme are encouraged)!

POLICY AND PROCEDURES:

Each artist is responsible for following the policies and procedures while working at the co-op. You are expected to be professional, honest and friendly.

LIABILITY:

In the event of a fire, flood, theft or other disaster, your work is not insured by the Santa Fe Art Co-op. As a collective, we cannot be held responsible for lost, stolen, or damaged artwork or merchandise. We recommend that you carry your own insurance for your art, and keep track of personal belongings left in the store. Unclaimed personal items left in the store over 30 days will be donated.

DEPARTURE:

If for any reason you leave the co-op or are asked to leave the co-op and do not collect your art within 30 days, your art will become property of the store. Unclaimed/not cashed commission checks after 60 days will be void and considered a donation. No contact, unfulfilled shifts, or unpaid dues extending beyond 45 days will result in membership termination.

Signed: _____

Print Name: _____

Date: _____



Santa Fe Art Co-op
Santa Fe, New Mexico
Located in the Design Center

Artists Application

We seek artists who are continually making new art. We have found that artists who are resourceful and capable of independent creative thinking as well as committed to pulling their weight on a team are the ones who work out best in our co-op environment.

Applicant Name: _____

Address: _____

Phone Number: _____

E:-Mail: _____

Website: _____

Brief Description of Work:

How long have you been making art and how often do you make art?

What is a brief description of your background as an artist?

What is the price range you would like to sell your work for? Have you had previous success selling your work in this price range?

Thank you for your time and interest in the Santa Fe Art Co-op. You will here from our *Artist Liaison* soon.